

Initial Mitigation Specialist New Jersey Radon Certification Procedures

- When your application is complete, please mail the Initial Mitigation Specialist (MIS) application to the appropriate address.
 - Mail the original application and NON-REFUNDABLE \$150 application fee (payable to Treasurer, State of New Jersey) to:
 - New Jersey Department of Environmental Protection, Radon Section, Mail Code 25-01, P. O. Box 420, Trenton, New Jersey 08625-0420.
 - If mailing via FedEx, UPS, or DHL use:
 - New Jersey Department of Environmental Protection, Radon Section 25 Arctic Pkwy, Ewing NJ 08638.
- Complete Section A **PERSONAL INFORMATION**
 - Input your name, social security number, home mailing address, physical address, home phone number, cell phone number, email address, alternate email address, and fax number.
- Complete Section B **BUILDING TYPES TO BE MITIGATED**
 - Check residential single-family buildings, residential multifamily buildings, non-residential large buildings, and/or schools. You may select more than one building type. Please note: an eight-hour training course is required for multifamily buildings and/or large buildings and schools.
 - One certificate is acceptable if a course specifies that it covers more than one building type; for example, if a course addresses schools and large buildings, one certificate may be submitted to fulfill the training requirement for both building types.
 - A list of mitigation courses can be found here: [Mitigation Courses - Multifamily, Schools, Large Buildings](#)
 - What is the difference between single-family buildings and multifamily buildings? Click the link for more details [Frequently Asked Questions](#)
- Complete Section C **ATTACHMENTS**
 - Please attach all the requirements listed below with your application:
 - Attend a 24-hour initial training course. Training courses can be found on the [NRPP Website](#) and the [NRSB Website](#)
 - Pass the Radon Mitigation Specialist exam. The exam can be taken with either of the following organizations: [NRPP Website](#) or [NRSB Website](#).
 - Meet the requirements of the [New Jersey regulations for Certification of Radon Testers and Mitigators](#) (N.J.A.C. 7:28-27) for the mitigation specialist certification category. A certified radon mitigation specialist shall possess any combination of three years of relevant education and work experience:
 - Documentation of education shall consist of: a certified copy of a transcript from an accredited institution or course agenda, a certificate from a heating, ventilation, and air conditioning training provider, and/or documentation from the radon mitigation specialist from whom the individual received mitigation instruction through observing radon mitigation system installation.

- relevant education means college level studies in architecture or engineering, technical school education in heating, ventilation, and air conditioning, and/or mitigation instruction through observing radon mitigation system installation under the direction of a radon mitigation specialist.
 - Documentation of work experience shall consist of: a letter from the employer with whom the individual obtained the work experience, or from a reference that has extensive knowledge of the individual's work experience. In either case, the letter must outline all applicable responsibilities and specific dates performed.
 - relevant work experience means the design, construction, and renovation of buildings and/or the design and installation of mitigation systems if he or she has obtained mitigation experience by being licensed, certified, or accredited by another state or a nationally recognized organization.
 - The education and work experience requirements shall not apply to an individual who provides documentation that he or she holds a valid license in New Jersey as a professional engineer.
- Complete Section D **CERTIFICATION SIGNATORIES**
 - Please do not forget to sign and date the application.
 - *Congrats, you have completed the MIS Initial application.*